

## CAREER PREFERENCE OUTLINE

This Outline, when completed, is a documented description of the individual's career interests and proposed career activities together with the comments of his supervisor and his Career Service. The original will be filed in the employee's Official Personnel Folder and will serve as a guide for future personnel actions affecting him. Implementation of career preferences must depend upon the needs of the Organization.

- CONSULT ATTACHED INSTRUCTION SHEET PRIOR TO COMPLETING THIS OUTLINE -

SECTION A.		GENERAL	
1. [REDACTED]	2. DATE OF BIRTH 20 July 1933	3. SERVICE DESIGNATION	4. GRADE GS-7
5. ORGANIZATIONAL TITLE None	6. POSITION TITLE Intelligence Assistant	7. OCCUPATIONAL CODE	8. OFFICE OF ASSIGNMENT RH/OG/Far East/Pac F

SECTION B.	CAREER INTERESTS
9. GENERAL TYPE OF ACTIVITY Intelligence Assistant	

10. SPECIFIC TYPE OF ACTIVITY (Including assignments)	
A. IMMEDIATE (Within next 1 to 2 years) Intelligence and stenographic assistance in geographic research on Far East/Pac F areas.	

B. LONG-RANGE (Within next 3 to 5 years)

On-the-job study to gain increased area knowledge of specific regional assignment.

SECTION C.	TRAINING
11. ORGANIZATIONAL, EXTERNAL, AND ON-THE-JOB TRAINING	
A. IMMEDIATE (Within next 1 to 2 years)	
1. Continue 10.b above.	
2. Take organization training -- Reading Techniques and Writing Workshop -- to improve job efficiency.	
B. LONG-RANGE (Within next 3 to 5 years)	
Take DC and agency professional tests should there be an opportunity for advancement.	

12. ADDITIONAL COMMENTS

RECOGNIZE THAT THE IMPLEMENTATION OF MY CAREER PREFERENCES MUST DEPEND UPON THE NEEDS OF THE ORGANIZATION. I UNDERSTAND THAT MY PERFORMANCE, CAPABILITIES AND INTERESTS WILL BE GIVEN DUE CONSIDERATION.

13. DATE COMPLETED

7 July 1950

25X1A9a

14. SIGNATURE OF EMPLOYEE

SECRET

(When Filled In)

## SECTION D.

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## 15. RELATIVE TO CAREER INTERESTS OF EMPLOYEE

25X1A9a

I feel that it will be in the best interests of the organization and of [redacted] as an individual for her to continue her career development within the organizational framework of the Geographic Research Area. She is developing into an extremely competent Intelligence Assistant and is becoming increasingly proficient in the professional aspects of her job, having already thoroughly mastered the clerical aspects. With any unmarried young lady there is always the possibility of marriage, usually followed sooner or later by resignation from the Agency, but I feel that [redacted] has the potential to become a professional Geographic Intelligence Officer if she elects to stay with the Agency and to take advantage of on-the-job and outside training opportunities. Retention in the Geographic Research Area will permit her to continue to contribute to the research activities of the organization, meanwhile acquiring the additional experience and area knowledge that would contribute to any possible future conversion to professional status.

## 16. RELATIVE TO TRAINING FOR EMPLOYEE

25X1A9a

I concur with [redacted] immediate training objectives as set forth in Item 12.e., but I feel that her long-range plans should include some formal academic training in Geography, to supplement area knowledge and experience gained on the job, in order to better qualify her for possible future conversion to professional status.

## 17. TYPED OR PRINTED NAME OF SUPERVISOR

25X1A9a

## 18. SIGNATURE

## 19. TITLE

Chief, Far East/Pacific Branch/CC

## 20. DATE

8 July 1960

## SECTION E.

FOR USE OF CAREER SERVICE

## 21. COMMENTS

## 22. TYPED OR PRINTED NAME

## 23. SIGNATURE

## 24. TITLE

## 25. DATE

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SECRET

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SECRET  
(When Filled In)

## SUPERVISORY COMMENTS ON CAREER PREFERENCE OUTLINES

TO: Chairman, ORR Career Service Board	SUBJECT: (Name) 25X1A9a
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## 1ST INDORSEMENT

COMMENTS BY CHIEF (Division or Staff)

25X1A9a concur with the comments by 25X1A9a supervisor. Whether or not [redacted] develops into a professional intelligence officer depends essentially on her motivation. She is already alert, intelligent, diligent, and well situated for on-the-job training. Later advancement to professional status would, however, require the completion of substantial academic course work in geography. Her career interests covering the next 1 - 3 years are logical and constructive.

DATE 15 July 1960	SIGNATURE 25X1A9a
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## 2ND INDORSEMENT

COMMENTS BY AREA CHIEF (When applicable)

- ☐ I CONCUR IN THE (Division) (Staff) CHIEF'S COMMENTS
- ☐ AS THE EMPLOYEE IS NOT PERSONALLY KNOWN TO ME, I ACCEPT COMMENTS OF (Division) (Staff) CHIEF
- ☐ OTHER (Specify)

DATE	SIGNATURE
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